

**Minutes of the Village of Waterman Board held at Village Hall 215 W. Adams St. Waterman, IL 60556
Tuesday, February 14, 2023**

The meeting was called to order at 6:34 p.m.

Roll Call: Robinson, Calhoun, Feitlich, Pearson, Johanningsmeier, and Radtke (arrived at 6:34 p.m.) were present. Genslinger was absent.

Approve Agenda: Village Clerk Pool requested to add speaker Jason Hutchinson under "Request for Consideration" and add Approve Memo of Understanding with Waterman Summer Rec under "Building and Grounds." Trustee Feitlich motioned to approve agenda as amended. Trustee Pearson 2nd. Vote passed unanimously.

Approve Meeting Minutes: Trustee Feitlich motioned to approve the January 10, 2023, meeting minutes as published. Trustee Johanningsmeier 2nd. Roll call vote passed 3/0 with Trustees Calhoun and Pearson abstaining.

Accept Council Approval Reports: Trustee Feitlich motioned to accept the Council Approval Reports as published. Trustee Radtke 2nd. Roll call vote passed 5/0.

Accept Petty Cash Report: Trustee Feitlich motioned to approve the petty cash report as published. Trustee Pearson 2nd. Roll call vote passed 5/0.

Accept Treasurer's Funds Report: Trustee Feitlich motioned to approve the Treasurer's Fund Report as published. Trustee Radtke 2nd. Roll call vote passed 5/0.

Mayor's Report: Nothing

Request for Consideration: Beth Prestegaard (Waterman resident), Amanda Christensen (Regional Superintendent of Schools for Dekalb Co.), and Carrie Allen (Toddler Children's Garden Coordinator) discussed their desire to install a Toddler Garden at Waterman Lions Park. The program will be funded by grants and other donors and would be maintained by the program workers/volunteers. They are looking for community involvement, input, and volunteers. A sample partner agreement was provided in the proposal packet to the Board for review.

Jason Hutchinson is seeking advisement regarding ADA parking at 210 E. Lincoln Hwy. His engineer is working to scope out the specifications for the project to ensure that there is adequate space available. Village Engineer, Aaron Full, will work with him once he has a concrete plan.

Correspondence: Nothing

Staff Reports

Chief Swanson – Presented January 2023 Stats Report to the Board. Activity is up 133.3% compared to last year. 2014 Tahoe mileage is down due to Maria's condition. Crown Victoria was in the shop and was out of service for 2 weeks but is back on the road. 2022 Tahoe mileage was up due to everyone using this vehicle more. Chief Swanson stated that both himself and Corporal Bermudez would be attending training this month. He also reminded everyone the Krispy Kreme donut delivery would be on Wednesday at 5PM.

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Village Manager Nykaza – Nykaza advised she attended the DeKalb Co. Solar Panel Field Hearing on February 2nd. Twenty people attended the hearing and three people spoke to the opposition of installing the 35-acre solar panel field in unincorporated Dekalb Co. due to tax increase concerns. DeKalb Co. zoning committee passed the request with a 5-1 vote. She also attended the DeKalb County EDC seminar on February 9th regarding employee care and retention.

Attorney Neveu – Will provide an update in closed session.

Committee Reports

Water & Sewer – Adam Pearson:

Trustee Feitlich motioned to approve the annual trash fee increase of \$2.22 per billing cycle. Trustee Johanningsmeier 2nd. Roll call vote passed 5/0.

Approval of the annual trash fee increase policy was tabled.

Streets & Alleys – Arnie Johanningsmeier:

Matt Conlin mentioned that some potholes have been showing up due to the winter weather. Waiting to fix until the spring.

Rt. 30 sidewalk project that will provide a safe passage to Casey's will be worked into the Comprehensive Plan project. We are hoping the updated plan will help push through for grant funding.

Public Safety – Sarah Radtke

Trustee Radtke spoke about the electronic speed limit sign on South Elm that is still broken. Amy notified the company about the broken sign and put a work order in for it; she is currently waiting to hear back from them.

Buildings & Grounds – Alison Genslinger:

Village Manager, Amy Nykaza, presented the few bids received for the Rt. 30 clock repair: Lumichron (recommended by Dekalb) - \$6,955, Americlock - \$7,500 plus an additional \$2,900 installation fee, Smith's Bell and Clock, Inc. - \$8,672 for base repair plus an additional \$3,750 for time and material. Trustee Radtke motioned to approve Lumichron's bid to restore repair to the Rt. 30 clock for \$6,955. Trustee Feitlich 2nd. Roll call vote passed 5/0.

Approval of Memo of Understanding with Waterman Summer Recreation was tabled.

Finance & Personnel – Tony Feitlich:

Trustee Feitlich provided an update regarding the February 7th meeting. New accounting software will allow the Village to have a cleaner and easier presentation of the data. Want to make sure feedback is given by all committee chairs.

Participation with IMRF was discussed. A cost analysis was performed by IMRF and it states we have been accepted and the 2023 rate would be 10.10%. Village Manager, Amy Nykaza, stated the Village must pass an ordinance electing participation. We are looking at a 60-day start. Total contribution comes out to \$34,284 (approximately \$2,857 per month). If Village joined IMRF, Nationwide retirement plan would

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need to be cancelled. Discussion around transferring funds from Nationwide to IMRF fund. Trustee Feitlich motioned to approve participation with IMRF. Trustee Calhoun 2nd. After further discussion Trustee Feitlich amended motion to state the Village Manager be named authorized agent for IMRF. Trustee Calhoun 2nd. Trustee Feitlich amended his motion a third time to approve the Village's participation in IMRF, contingent on zero-dollar startup cost and install the Village Manager as the authorized agent for IMRF. Trustee Calhoun 2nd. Roll call vote passed 5/0.

Trustee Radtke motioned to adopt Ordinance 2023-04: Electing Participation in the IMRF. Trustee Feitlich 2nd. Roll call vote passed 5/0.

Economic Development – Sarah Radtke:

Trustee Radtke provided an update regarding the Economic Development meeting held on January 26th. The TIF Application for AMK Auto Body and Towing was reviewed. This is a property the Village has been pursuing over the last year to ask that they utilize TIF Funds to improve the property. Application that was submitted was for \$71, 879.29. Committee is recommending that Village disburse \$68, 759.29 from the TIF fund for exterior improvements and fencing. Working on an agreement with AMK Auto Body to state they cannot sell the property, after the work has been completed, for 5 years. If they do, they must refund TIF money granted by the Village. Trustee Feitlich motioned to approve TIF disbursement to Dave Lave for AMK Auto in the amount of \$68, 759.29. Trustee Johanningsmeier 2nd. Roll call passed 5/0.

The TIF agreement outlines that after the Village disburses the money, AMK Auto is responsible for obtaining the necessary permits, they must follow through within 1 year, and if they sell the property within the 5th anniversary of being awarded the grant, they will need to repay the grant. Trustee Pearson motioned to approve TIF Agreement with Dave Lave for AMK Auto. Trustee Feitlich 2nd. Roll call passed 5/0.

In the meeting, committee talked about how commercial property is being used for non-conforming purposes; residents living in commercial buildings. Seeking out guidance from Village attorney on how to proceed. This topic will most likely become part of the Comprehensive Plan.

Lastly, committee discussed the potential hiring of a consultant for downtown rejuvenation. Committee looked at Main Street America to discuss the idea of using TIF dollars to contact a consulting company to come in and help with connecting us with developers and other individuals looking at commercial properties.

Zoning – Sarah Radtke:

Ryan Homes approached the Village as they would like to add two more models for the Green Ridge subdivision development. There are currently 6 approved models. New models have already been approved by GreenRidge HOA. Trustee Feitlich motioned to approve the two new Ryan Homes models – Tupelo and Hazel. Trustee Pearson 2nd. Roll call vote passed 5/0.

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Planning Commission – John Ecker:

Village Manager, Amy Nykaza, provided update on the Stakeholders meeting held at Village Hall on February 8th. Eighteen stakeholders were in attendance and Stephanie Brown, from Chastain, was also present. Stephanie led the conversation regarding ways the Village can improve, specifically the current and future strengths of the Village. Community Survey was mailed with the water bills and an online version is available.

Regional Planning Commission – John Ecker: Nothing

Public Comment: Nothing

Old Business:

Village Clerk, Abigail Pool, informed the Board the FY19 Audit is complete. Selden Fox should be uploading the audit to the Comptroller’s website in the next day or two. The Board has decided to terminate Selden Fox as our auditor. Katherine Andrus will be handling the audit prep going forward.

New Business: Nothing

Trustee Feitlich motioned to approve annual donation to Dekalb Co. Regional Planning Commission in the amount of \$500. Trustee Johanningsmeier 2nd. Roll call vote passed 5/0.

Trustee Feitlich motioned to approve the Dekalb Co. Emergency Services & Disaster Memo of Understanding. Trustee Calhoun 2nd. Roll call passed 5/0.

Trustee Radtke motioned to enter executive session under Subsection Numbers 2 & 11 of Section 2 (c) of the open meetings act to discuss open legal and personnel matters. Trustee Johanningsmeier 2nd. Roll call vote passed 5/0.

Closed Session – Legal

Attorney Neveu updated on open legal matters.

Adjournment:

Having no further business to conduct, the meeting was adjourned at 8:13 p.m. The next regular meeting will be Tuesday, March 14, 2023, at 6:30 p.m.

Respectfully submitted,

Abigail Pool

Abigail Pool

March 14, 2023

Approved